

GOLDEN HORN SCHOOL COUNCIL
Minutes of Regular Council Meeting
December 1, 2022
GHEs Library

“School Council would like to acknowledge that we are on the lands of the Kwanlin Dun First Nation People, Ta’an Kwach’an Council and Carcross Tagish First Nation and thank them for allowing us to live and work on their traditional land.”

Present: Council Members:

Caitlin Knutson: Chair
Emily Woodruffe
Amber Hirsch
Christine Aikens
Jessica Boyd

Shelly Peters - Treasurer
Barbara Ruf – Secretary

Administration:

Jesse Ward: A/Principal
Emily Quarton: A/Vice
Principal

Guests: Chris Sheaden,
parent

1. **Call to Order:** Meeting was called to order at 6:34PM.
2. **Administration:** Amendments and approval of the November minutes:
Moved by Christine, seconded by Jessica THAT the minutes of the Regular Meeting, November 3, 2022 be adopted. CARRIED

Agenda Addition: Jessica requested that a Robocall topic be added
Moved by Emily, second by Christine, THAT the Agenda for the, December 1, 2022 be adopted. CARRIED

Financial Report: Balance in account is \$23,682.82 (includes the grant and ESED payment)
E-transfers have been incoming from the centerpiece fundraiser. There appear to be no transaction fees for deposits. Suggestion was made by a parent for Council to enable square in order to accept credit card payments, this is not practicable at this time.

Action Item Review:

- 1) Glass Doors (21/22 action) have been installed on all classrooms. Amber inquired if there are any other high risk areas funding could be used for? Will leave this action item on for 1 more month to allow time to consider.
- 2) Shelly has sent out a list of potential grant opportunities to Council
- 3) Jesse confirmed there are no serious nut/seed allergies among the school population. He will reiterate the nut friendly guideline in the next newsletter.
- 4) FN Teacher does need to be language based, and the Language scope has been broadened to include both Southern Tutchone and Tlingit Language

- 5) Student Conduct Plan revisions **Action:** determine if this is Council or Admin's responsibility, review and decide relevancy, Jesse to check if it is posted on the school's website online
 - 6) Council Liability Insurance: Lori Choquette is looking into it.
3. **Correspondence:** An email was received from a parent inquiring about how incidents occurring at school are communicated with parent and guardians. This topic will be addressed under #11 Communication.
 4. **Guest Presentation:** Updates from Scott Kent: The Minister of Education has announced a second referendum period in February 2023 for schools considering joining the First Nation School Board. For a school to be included in the referendum vote, a resolution from the school council or a petition from the school community requesting their school join the First Nation School Board is to be submitted to the Department of Education **between January 5 and 30, 2023**. On approval of the Minister, Elections Yukon will conduct a referendum vote for those school attendance areas.

The Fall sitting of the Legislature has wrapped up and Scott Kent has put forth a motion for budgeting for repairs to GHES's sports field, and road repairs in the Golden Horn Subdivision. There is potential that the neighborhood properties could be re-zoned and subdivided, which may eventually increase the community population. One resident has complained about light pollution from the new parking lot. Scott will be attending the FH Council Meetings to address concerns about lack of space for incoming students.

5. **Principal's Report:** 2 EA positions have been posted and 1 interview is scheduled. The required qualifications for these roles are completion of high school, vulnerable sector check and demonstrated experience working with children. Q from parent: how is the need for EA's measured? A from Admin: The need for EA's is based off of a behavior/medical based formula opposed to academic. Schools need to demonstrate the need by completing paperwork at the end of the school year.

There have been ongoing heat issues in certain areas of the school. The HVAC system also draws in cold air but needs to remain on for ventilation purposes. Property Mgmt. is responsive but can't always fix the issue. Council inquired if they could advocate for the heating to get a permanent fix?

Action: Admin to ask for property management's reports, begin recording and tracking temperatures in affected areas with the thermometer, and keep Council apprised if the issues continue.

The Bazaar is set for the afternoon of Dec. 9th, sign up genius worked well to recruit volunteers. A parent suggested that children of volunteers also be eligible for the stuffy draw which Admin agreed to.

The school has started using a robocall system for alerting parents of absences and there was a recent case of calls being delayed until noon and inaccuracies in children identified as absent. The Department requires that these calls are sent out by 9:30 am the GHES is doing their best to learn and use the new system.

6. **Student Transportation Committee:** no updates, driver shortages happening randomly but appear to be spread among the routes
7. **School Growth Planning:** last meeting was on November 30th. Admin will begin incorporating ½ hour of their staff meetings focusing on developmental numeracy and literacy. More information on the RTI requirements and training is expected from the Department in the New Year.
8. **Community Engagement:** Speaker series deferred to February. Caitlin is willing to assist Christine and Emily in the New Year.
9. **Capital Planning and Infrastructure:** no new updates on the playground. The signs have been installed in the parking lot but they are small and incorrect.
Action: Jessica will request another meeting with Trevor and Chris from YG, if no traction is gained higher ups will need to be contacted to get involved.
10. **Fundraising:** 22 center pieces were purchased through the fundraiser. Scott Kent will organize a golf tournament for August and Council set a fundraising goal of \$10,000. The funds are raised through entry fees, sponsorship and auction. The Disc Golf tourney idea will be revisited in the Spring. \$9000 from the 'Every Student, Every Day' Grant has been allocated to 50 pairs of ski boots, 19 sets of skis and 12 bindings for the primary kids and the same will be allocated for the intermediate kids. This equipment has an expected delivery date for August 2023, the invoice will be issued in December 2022 and funds will be held until the gear arrives.
Action: check in with teachers Michelle, Drew and Jenny regarding any camping gear needs. Jesse will remind the staff to submit any wish lists, Jenny had some ideas that Jesse will forward to Council.
11. **Communication:** School Incident Reporting – concerns from parent(s) – how does Admin determine which incidents parents are informed of? Considering that other schools are struggling with incident communication procedures and subsequent backlash. Admin: There are guidelines and procedures that are school based and come from the Department. All staff are trained in non-violent crisis intervention for dysregulated behavior. In case of a violent student, all other children are removed from the area to give the student as much space as possible. In the case where an upset child flees into the hallway, children are kept in the classroom. A hands-off approach is used unless there is an immediate physical danger. Q: But are the kids informed of this plan beforehand? A: Yes, as in the lock down drills that are

practiced. Furthermore, safety and behavior plans are developed with teachers for children requiring EA's. These plans are signed off by Administration, the classroom teacher, EA, counselor and child's parents. In case of an escalation in behavior, colored triage texts are sent by the EA's to Admin to alert them of the potential that a situation may be arising. One-off situations are more challenging and workplace risk assessments help determine incident mitigation controls. Classroom intercom systems are active and teachers can call for assistance that way as well.

Post incident communication guidelines based on incident severity were recently set by the Department of Education (09/29/22).

Action: Administration to share the guidelines with Council. Administration will also send out information on the types of incidents that will be reported to the school community in the next school letter.

Action: Council to also share the Dispute Resolution Policy outlining the hierarchy for addressing concerns with the school community.

12. In Camera Session: N/A

13. Adjournment: Meeting adjourned at 8:28

Next Meeting scheduled for January 5th, 2023.

Deferred Items:

YFNED Presentation: request for Spring 2023

Revision of School Conduct Plan – Fall 2022

RCMP Presentation / visit regarding student safety – 2022/23

